

## ACCT 2010: Principles of Accounting I

Fall 2022

(1 September 2022 – 30 November 2022)

<b>Instructor</b>	Dr. Kelvin MAK		
<b>Instructor's Contact</b>	Rm. 6055, 6/F., LSK Building, e-mail: <a href="mailto:acmak@ust.hk">acmak@ust.hk</a> , Tel. 2358 7571		
<b>Office Hours</b>	Wednesday 15:00 – 16:00 (by appointments)		
<b>Lecture Time &amp; Venue</b>	L07:Tue.	10:30 – 11:50	LSK Room 1007
	Thu.	10:30 – 11:50	LSK Room 1007
	L08:Tue.	13:30 – 14:50	LSK Room 1007
	Thu.	13:30 – 14:50	LSK Room 1007
	L09:Tue.	15:00 – 16:20	LSK Room 1007
	Thu.	15:00 – 16:20	LSK Room 1007
<b>Teaching Assistant</b>	Mr. Nicholas WU, LSKBB Rm.6066, email: <a href="mailto:jhn.wu@ust.hk">jhn.wu@ust.hk</a>		
<b>Course Web Site</b>	Accessible via canvas (Course web): <a href="http://canvas.ust.hk">http://canvas.ust.hk</a>		

### I. Course Description

Accounting is conventionally known as “the language of business”. In the contemporary business environment, accounting skills build a **solid foundation for making business decisions**. In this course, you will learn how to *converse* in this language. ACCT 2010 covers the essential concepts and principles of financial accounting. Emphasis is put on the accounting cycle, recording and summarizing data from transactions through the presentation of financial statements. **Financial statement analysis basics are also covered.**

### II. Course Objectives

The course is designed to provide students with an overview of financial accounting. Upon the completion of this course, you should be able to:

1. Develop a comprehensive and well-founded knowledge of financial accounting, including:
  - a. Understand the **accounting captions**: assets, liabilities, equity, revenues and expenses;
  - b. Understand how an accounting system **keeps track of information (from transactions)**;
  - c. Understand how generally accepted accounting principles (GAAP) influence what is recorded in the books of a **business entity**;
  - d. Prepare a **statement of financial position, income statement and statement of cash flows**; and
  - e. **Read, interpret and analyze a set of financial statements.**
2. Understand the **role of financial accounting in the decision-making process** of business organizations. Apply financial accounting frameworks to business situations.
3. Be able to form critical judgment covering an ability to identify and define accounting and business problems, apply analytical and quantitative techniques, make and justify decisions.
4. Be effective in communication through collection, analysis and organization of information and ideas and their clear transmission.
5. **Demonstrate teamwork**, independence and creativity including working, **learning and problem solving as a team** and independently.
6. Demonstrate ethical and social understanding including knowledge and respect of ethics and ethical standards in accounting and an understanding of corporate social responsibility.

### III Textbook & Supplementary Readings

1. Libby, Libby and Hodge. *Financial Accounting*, 11<sup>th</sup> edition (2020), McGraw-Hill Education. ISBN 978-1-265-08392-2 (Prescribed textbook – **ebook plus McGraw Hill Connect** code are optional)
2. Handouts on the canvas course web (<http://canvas.ust.hk>): you will be able to download copies of the slide decks and/or other documents used in this course (e.g., assignments, business and annual reports of listed companies, extra readings etc.). You will need to either print the notes and documents or bring your computer with the files on it to class to facilitate note-taking in the course.

**NOTE:** when printing out the slide decks from the course web, please select from the Windows Print Screen “Pure black and white” in the lower left-hand portion of the screen. This will prevent you from getting illegible pages.

### IV Grading Scheme

<b>Description</b>	<b>Weight</b>
Take-home assignment exercise (the best 4 submissions counted towards total assessment)	30%
Mid-term exam (20 October 2022, Thursday evening <b>19:30 pm – 20:30 pm</b> )	20%
Final exam period of Fall Term (7 – 19 December 2022)	50%
Total	100%

#### NOTES:

1. No make-up arrangement would be given for take-home assignment (e.g., total submissions below the minimum 4) and mid-term exam. Students absent from mid-term exam will receive no mark for that component, except for highly unusual circumstances that cannot be controlled and avoided by the student – in which case the instructor will make special arrangement(s) that is best and fair to meet the course requirements in each case.
2. No make-up exam will be given for the final exam except for medical reasons supported by proper documentation.

### V Course Policies

1. ACCT 2010 will have two class sessions per week that will each blend lecture, problem solving, and discussion. The class will typically begin with a lecture introducing the topic. Then, we will review problems that relate the issues raised in the lecture to a particular setting. I expect that you will **come to each class adequately prepared** by reading the appropriate chapter of the text and attempting the specified review questions.
2. *Attendance and participation.* I encourage you to attend all classes and participate in discussions during classes. Since the topics that are covered in class are very practical, you can often think of an example based on your own experience. All of us — your fellow students and I — benefit from insightful comments and thought-provoking questions.
3. *Practice problems.* There is no weekly graded homework assigned. Instead, a set of textbook problems from each chapter are recommended for your practice. Practice problems aim to improve your understanding of and familiarity with the topics lectured in class. However, the amount of practice problems assigned is minimal, you are strongly encouraged to do additional practice while preparing for the exams. **The prescribed text e-book and the after-chapter problems and exercises are essential self-pace learning aids.**
4. *Take-home individual based assignment.* There are take-home assignments, which follows the progress on topics covered in the Teaching Course Schedule (See also NOTES of section VII below). You will be getting the assignments from “Assignment” section of Canvas. Normally, you’ll be given 5 weekdays to complete the assignment. The submission deadline of each assignment would be clearly indicated and announced.

5. *Examinations.* Mid-term examination of the course is scheduled on **20 October 2022, Thursday evening (19:30 to 20:30; face-to-face in-person attendance is the default mode)**. The final examination is **not cumulative**; that is, essentially it will not include topics covered in the mid-term examination. It is expected that all students will take the exam at the scheduled time. There will be no make-up examination for the mid-term. (See also NOTES of section IV Grading Scheme above)
6. *Classroom Behavior & Participation.* Maintaining proper discipline is a responsible manner in class. It is important not only for this course, but also for your own personal development. Students are encouraged to participate actively in class discussions.
7. *Academic honesty.* It is important that students follow university regulations on academic integrity and honesty. Academic dishonesty will not be tolerated and will be dealt with in accordance with university rules, which can be accessed at [Academic Honor Code and Academic Integrity | HKUST - Academic Registry](#).

## VI. Getting Help and Staying in Touch

I will post course-related information at the course web site on the canvas course web (<http://canvas.ust.hk>). There are pre-scheduled office hours for the course. I suggest that you make an appointment beforehand. There will be a Zoom meeting scheduled for that. You will be informed about the meeting ID and other details thereafter.

You can ask substantive (as opposed to procedural) questions by e-mail — but please keep in mind that the questions pertaining to the course material should be preferably asked in class.

## VII. Tentative Course Schedule

Week	Subject	Cap. Ref.	Practice Problems
1	Course outline & overview of financial accounting	1	E1-4; E1-5; E1-6; E1-7 and AP1-1
2	Class activities: Interactive discussion on selected annual reports <b>Investing, financing decisions &amp; balance sheet</b>	2	E2-1; E2-2; E2-5; E2-12 and P2-2
3	<b>Operating decisions &amp; income statement</b>	3	E3-1; E3-2; E3-5; E3-10&11; E3-13&14 and P3-1; P3-2; P3-3 and P3-4
4	<b>Adjustments, financial statements &amp; quality of earnings</b>	4	E4-1; E4-2; E4-4; E4-6, 7, 8 & 9; and P4-1; P4-2 and P4-4
5	<b>Sales revenue; receivables &amp; cash</b>	6	E6-1; E6-2; E6-3; E6-4 and P6-1; P6-2 and P6-4
6	<b>Cost of goods sold &amp; inventory</b>	7	E7-2; E7-3; E7-4; E7-5; E7-9 and P7-5
7	<b>Property, plant &amp; equipment (“PPE”)</b>	8	E8-1; E8-2; E8-5&6; E8-7&8 and P8-1 & P8-2
	<b>Mid-term exam scheduled on 20 October 2022 (Thursday evening – 19:30 to 20:30) at LT-C and LT-D)</b>		
8-9	<b>Current liabilities</b>	9	E9-1; E9-5; E9-6, E9-7 and P9-4 & P9-5
10	<b>Owners’ equity</b>	11	E11-1; E11-2; E11-3; E11-4 and P11-1; P11-2; P11-3 and P11-4
11-12	<b>Statement of Cash Flows</b>	12	E12-1; E12-2; E12-4; E12-5 and P12-1 and P12-2
13	<b>Course revision</b>		
	Study Break from 1 December to 6 December 2022		
	Fall Semester Examinations: 7 to 19 December 2022		